



युनाइटेड बैंक ऑफ़ इंडिया : United Bank of India  
अग्रणी बैंक प्रभाग : Lead Bank Division

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Kolkata- 700 001

Ref : SLBC/Data Mngt/ 1109 /2020

Dated , the 13<sup>th</sup> March,2020

- 1) The member banks under SLBC, West Bengal
- 2) LDMs of West Bengal

**Re : Workshop on Standardized Data Flow and Management System**

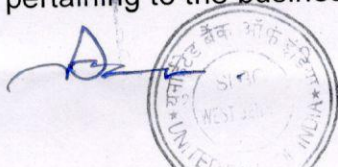
In order to put in place a standardized system for system generated MIS data flow and its management, RBI directed all the SLBC/UTBLC Conveners to develop a portal on specific lines as prescribed by the Working Group vide the circular no FIDD.CO.LBS.BC.No 21/02.01.001/2019-20 dt 03-07-2019.

SLBC, West Bengal shared the information with all the member banks along with the Block/Urban Local Body Codes vide its letters dated 06-07-19,05-08-19 & 20-11-2019 with request to complete the process of mapping their branches in the respective systems with the Codes accordingly. The matter has also been incorporated as agenda item from the 145<sup>th</sup> SLBC meeting dt 12-06-2019 onwards.

SLBC has since conducted the UAT for the module developed by the in-house team and held a sensitization session for the member banks at 11.00 AM on 13-03-2020 in terms of its letter dated 1089/2020 dt 07-03-2020 mailed to all the Nodal Officers. After briefing the House regarding the objective of introducing the uniform online reporting which will be applicable across the Country covering all the banks, a power-point presentation on the was made by the IT Team.

Sri Samrat Mondal, Chief Manager (IT) highlighted the various features of the module along with the processes involved in uploading of data and downloading of the reports. The gist of the deliberations and the major action points is as follows,

- All the member banks will complete the process of mapping of the branches in the system immediately, if not done so on date.
- SLBC will resend the code list along with the data input files (33 nos in text format).
- All the LDMs will complete the Bank- wise as well as sector-wise target data for FY 2019-20 in the prescribed format (LBS.I) to SLBC Desk. Cut off date is 18-03-2020.
- All the member banks will generate the MIS data as per the 33 input files centrally through their Head Office pertaining to the business position as on 31-12-2020.
- All the banks will ensure submission of the said Dec,19 data in the prescribed formats to SLBC by 23-03-2020.
- SLBC will run the system as per data uploaded by LDMs and the member banks pertaining to the business position of Dec, 2019.



- Due care is to be taken for maintaining uniformity and sanctity of data. SLBC will scrutinize the output reports on State & District basis and any discrepancies detected would be shared with the member banks by 31-03-2020 for rectification.
- After the successful trial run & data cleaning exercise, if any, expected to be completed latest by 07-04-2020, SLBC will make the module online.
- The member banks will thereafter submit the input data for the business position for the quarter ending on March, 2020 by 20-04-2020.
- For State specific data as well as non-MIS based data, SLBC has made separate provision for submission of related data (in excel format) by member banks.
- SLBC will complete the authorisation process and ensure availability of requisite data for preparation of background paper for the SLBC/DCC/BLBC and member banks in time.
- Bank-wise user credential would be created and passwords will be shared by SLBC before uploading of data by member banks for the March,20 quarter position.

SLBC reiterates the importance of immediate and correct mapping of the branches. The local Controlling Offices are to take up the matter with their Central Offices for mapping of the branches and subsequent submission of MIS data. The implementation of the online system depends on submission of the correct data by all the member banks in a time bound manner and we request that implementation dates as mentioned above is adhered by all the banks. Banks which have not attended the Workshop are to act accordingly.

Yours faithfully



Asstt General Manager  
Lead Bank & SLBC

Encl,

- 1) Block/ULB Code lists
- 2) Text format for Input Data
- 3) SOP by RBI

Copy to,

General Manager  
Financial Inclusion & Development Department  
Reserve Bank of India  
Kolkata..... for kind information



<b>List of Participants of Workshop on Standardized Data Flow Management System convened by SLBC, WB on 13.03.2020 at Kolkata</b>			
<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Organization</b>
1	Provash Ch. Choudhury	Asst General Manager	Reserve Bank of India
2	Arun Kumar	Manager-IT	Allahabad Bank
3	Sudeshna Mallick	Manager	Allahabad Bank
4	Animesh Kuity	Senior Manager	Bank of Baroda
5	T.T. Zathang	Asst General Manager	Bank of Baroda
6	Abhijit Mondal	Senior Manager	Bank of India
7	Dinesh Kumar	Manager	Central Bank of India
8	Chandan Maji	Senior Manager	Canara Bank
9	P.K. Sahoo	Chief Manager	Indian Bank
10	R. Parameswaran	Asst General Manager	Indian Overseas Bank
11	Hiranmay Saha	Manager	Oriental Bank of Commerce
12	P.K. Chowdhury	Manager	Punjab National Bank
13	Anup Ghosh	Dy. Manager	State Bank of India
14	D.K. Debnath	LDM, Paschim Burdwan	State Bank of India
15	Shantanu Chowdhury	LDM, Kolkata	State Bank of India
16	Imran Siddiqui	ADO	Syndicate Bank
17	Dhrubajyoti Deb	Manager	United Bank of India
18	Sarat Kr. Yadav	Asst Manager	Union Bank of India
19	Anshul Anand	Zonal IT In-Charge	UCO Bank
20	Samhita Roy	Regional Manager	ICICI Bank
21	Ripon Golder	Manager	ICICI Bank
22	Pranav Vivek	Asst Manager	IDBI Bank Ltd.
23	Rashmita Bose	Chief Manager	IDFC First Bank
24	Saumyadeep Roy	Manager	Indusind Bank
25	Barun Kumar Tiwary	Manager	Karur Vysya Bank
26	K. Nirmal Rakesh	Manager	South Indian Bank
27	Amit Kumar Mishra	Vice President	YES Bank
28	Arya Chatterjee	Senior Manager	YES Bank
29	Somsubhra Samanta	Manager-CA	BGVB
30	Sankar Saha	Manager	PBGB
31	Prasenjit Maity	General Manager	The WB State Co-Op Bank Ltd.
32	Md. Abu Sufian	Asst General Manager	The WB State Co-Op Bank Ltd.
33	Kalyan Kar	Asst General Manager (IDD)	The WB State Co-Op Bank Ltd.
34	Sumanta Khan	SWO-A	The WB State Co-Op Bank Ltd.

**Based on entry in the Attendance sheet & Visiting cards at Registration counter.**